

BSCC (Sysco)-eSS Requirements

In preparation of your first shipment to Sysco's Redistribution Center (RDC), we would like to review some key compliance requirements that need to be adhered to in order to make your transition into the RDC as smooth as possible.

REQUIREMENTS:

Failure to consistently meet these requirements will result in RDC non-compliance reporting. The Advance Ship Notice (ASN) is a required transaction used to confirm the configuration of a shipment of goods as well as additional information relating to the shipment. The ASN describes the shipment at the pallet level and will be used to schedule resources to receive, store and manage product at the RDC.

3PL (Third Party Logistics) is an outside warehouse facility that some suppliers use to ship product and generate the ASN/LPN. In order for a 3PL to send the ASN on your behalf, each shipping point will need to be identified as the shipping warehouse on the PO Confirmation. Before certification can be obtained, a supplier must successfully complete testing on all of the areas covered below. Suppliers who do not meet this criterion prior to the scheduled "go live" are required to utilize the iTradeNetwork (ITN) Portal application to create the ASN/LPN.

- The ASN must be generated at the time the load is sealed at your dock. The ASN must reach the RDC prior to scheduled appointment time.
- One ASN per Purchase Order.
Note: A truckload may consist of several Purchase Orders which will require an equal amount of ASN's
- No Hybrid connection permitted
 - The ASN/LPN must be generated from the same source.
 - The ASN will fail if generated from the portal and the LPN from a different system due to mismatch between the two applications.
- Line Item Sequence Number
 - Transmitted on the Purchase Order and is required on all inbound documents to BSCC.Note: If not retained your ASN will fail.
- Multiple line items for the same item
 - Consolidate Multiple Line Items containing the same Sysco Uniform Product Code (SUPC) is not permissible, these. These lines may or may not have the same case quantities.Note: The ASN will FAIL otherwise.
- Back Orders
 - Backorders are NOT permitted.
 - It is the supplier's responsibility to communicate with the merchandiser when the full order cannot be filled. Based upon your communications the merchandiser will decide how to proceed.
- Direct/Drop Ship Orders
 - On Direct Ship orders for integrated suppliers iTrade transmits the data in the MSG segment of the order. Portal suppliers can view the direct ship information in the PO Notes section of the order in the iTN OMS module.
 - Order Date
 - Ordering OPCO identified by Sysco internal OPCO Company Number.
 - Reference PO number (between the OPCO and the RDC).
 - RDC ordering facility: 184 (BSC BAUGH Florida South Cooperative) or 177 (BNEC BAUGH North East Cooperative)
 - On Drop Ship orders the RDC selects a box that automatically creates a unique DUNS number which transmits in the Purchase Order with a 92 qualifier in the N103 segment.
 - The DUNS number is created as XXX - first 3 digits indicate the OPCO number
 - 4 place holders - 0000 and 6 digit end user customer number

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The ASN should accurately provide all required information about the incoming shipment. This information may include, but is not limited to the following ASN elements.

- Quantity
 - Unique Shipment Identification Number
 - UCC Identification number
 - Sysco Purchase Order Number
 - Sysco Purchase Order Number Line Item Sequence
 - Sysco Order Control Number
 - Ship From information
 - Carrier information
 - Product information
 - Sysco Universal Vendor Code (SUVC)
 - Supplier Name, Ship Point Address
 - Global Location Number (GLN)
 - The GLN provides a standard means to identify trading parties and locations to support the requirements of electronic commerce.
More information can be obtained by visiting the GS1 on GLN:
http://www.uc-council.org/ean_ucc_system/pdf/GLN_0205.pdf
 - Lot Number or Batch Number
 - We have the ability to track your Lot number as your product moves through our distribution process. The Lot number must be included on the pallet level ASN. If there are multiple lots on a pallet of product, the multiple lot numbers must be provided in the ASN.
 - Manufacture Date
 - Manufacture date is printed on the case or inner pack, the pack date is required in the ASN.
 - Expiration Date
 - A visible Expiration Date or Use By date printed on the case or inner pack, the Expiration date is required in the ASN.
 - License Plate Number (LPN)
 - UCC Manufacturer ID
 - Required in order to create ASN and generate coordinating LPN Label.
- Note: If you do not see the View Labels button on the portal, you will need to set up the UCC Manufacturer ID.
- TI/Hi (Tier and Layer) quantities
 - TI/Hi refers to the number of cases in a horizontal layer on a pallet and the number of vertical layers on a pallet.
 - The Pallet TI/Hi has to be correct and match the actual TI/Hi of the product that shipped. This information should be verified for accuracy on every ASN.
 - The TI/Hi information within your catalog loaded on iTradeNetwork needs to be updated for both web portal suppliers as well as integrated suppliers.
 - Net Weight of Catch Weight Items
 - If sold by the pound the product is a catch weight item and the net weight of the product on the pallet is required.
- Note: The Net Weight must be provided for Catch Weight items.

SUPPLIER ASN TESTING SEQUENCE:

The following guidelines have been outlined to establish a process flow for testing of the ASN/LPN for suppliers.

- Testing is based on the information provided on the ASN questionnaire. For that reason it should be returned within 4 business days from your date of receipt.
- ASN questionnaire is returned to 000-eSS-Group@Corp.Sysco.com and support@iTradeNetwork.com .

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- Web training and certification is required for all suppliers (we recommend Customer Service, Sales, A/P and A/R all attend), their individual ship points, and 3PL if applicable (we recommend Warehouse Personnel attend).

Note: Integrated suppliers must use iTradeNetwork (Portal Application) as a back up should a system failure occur.

- Each Integrated supplier will be assigned a iTradeNetwork Testing Engineer who will work through the following steps:
 - Creating a test 850-Purchase Order that will contain four SUPC's provided on the questionnaire.
 - Returning of a 997-Acknowledgement, 855-PO Confirmation and an 856-ASN for validation review.
 - The following ASN configuration scenarios are tested:
 - Full Pallet, Mixed Pallet, Single Tier and Less Than Tier

Note: Once all testing criteria is passed and certified, iTradeNetwork will notify BSCC (Sysco). The supplier will be moved to production status with both iTradeNetwork and BSCC (Sysco) on your assigned 1st PO Cut Date.

867- REDISTRIBUTED SALES REPORT:

This optional document reports purchases made by the OpCo to the RDC or any Forward Warehouse. BSCC (Sysco) will transmit to iTradeNetwork each week by end of business Thursday.

iTradeNetwork offers several methods of obtaining the 867. For additional information contact 925.660.1111 or support@iTradeNetwork.com

This report includes the following criteria:

- Supplier Name
- OpCo DUNS
- Date range of report data
- Sysco SUPC
- Item Description
- Supplier's Manufacturer Identification number.
- GTIN (Global Trade Identification Number)
- Invoice date
- Obligation number, this is the invoice number between the OpCo and the RDC. If a credit adjustment is done the obligation number will be provided as well.
- Case Quantity
- Weight – This is provided for catch weight items only.

Note:The 867 Redistributed Sales report does not include any dollar amounts.

BSCC (Sysco) Advanced Ship Notice (ASN) and License Plate Number labels (LPN) Questionnaire can be accessed at:

<http://www.sysco.com/supplier/esupplier.html>